

Report Information Form

The following information is required for a report to be generated. Please be as detailed as possible.

Facility Name: _____

Facility St. Address: _____

City: _____ **State:** _____ **Zip:** _____

Name of on site testing agent: _____

Phone#: _____ **Email:** _____

Model Number of Equipment under test: _____

Make of Equipment under test: _____

Serial Number: _____ **KW Rating:** _____

Load Bank Sizing and information: _____

Tests Performed and times

Test requirements (Needs to pass ITIC, Manufacturers specifications, or custom)

See attached Load Bank Test Log or Generator Load Bank Test Log

Additional Documentation Needed

Test Scripts

For Temperature/Humidity provide a diagram of the equipment layout (Rack Address and Serial Numbers)

Equipment Specifications

Bill Of Materials for Equipment

Commissioning Requirements

Confidential Information

Load Bank Test Log:

To use the load bank test sheet fill out all information during testing.



RxSiteID: _____

Load Bank Test Log

Customer: _____
UPS #: _____
Make: _____
Model: _____
S/N: _____
KW Rating: _____

Your Name: _____
Your Email: _____
W/O: _____

Load Bank Info: _____

Load Step Test

Test #	Time	Load %
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		

Other Tests

Test #	Time	Test Type
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		

Please fill this form out as fully as possible. Any other notes can be added to the *Detailed Site log* provided in the power monitor kit.

Reminder: Voltage & Current probes must be connected properly for complete report.

Generator Test Log:

Because generator testing can require different information we provide the following



RxSiteID: _____

Generator Load Bank Test Log

Customer: _____
 Generator #: _____
 Make: _____
 Model: _____
 S/N: _____
 KW Rating: _____

Your Name: _____
 Your Email: _____
 W/O: _____

 Load Bank Info: _____

Test #	Time	Load %	Speed RPM	Oil Press	Water Temp	Amb. Temp	Exhaust Temp.	Charge Amps	Eng Hours
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									

Please fill this form out as fully as possible. Any other notes can be added to the *Detailed Site log* provided in the power monitor kit.

Reminder: Voltage & Current probes must be connected properly for complete report.